



## **SCOPE**

### **SPALDING GOLF CLUB COVID-19 POLICY**

This policy applies to all employees, workers and contractors and members of **Spalding Golf Club** ('the club') and relates to the use of the course and facilities upon the re-opening after the Covid-19 virus forced closure.

All members, staff members and volunteers must ensure they are aware of this policy and abide by the rules in conjunction with their membership or employment agreements.

## **PURPOSE**

This policy aims to ensure that the staff, members and visitors are as safe as possible whilst the Covid-19 pandemic remains a threat to health and life.

This policy also aims to ensure that employees and volunteers of the company are empowered to enforce this policy to any member, visitor or volunteer to maintain safety at all times.

## **SAFE GOLF DEFINITION**

Safe Golf means that all members, visitors and players on the course or visiting the golf club are not put in a situation where they are put in danger from the risks of Covid-19. Temporary provisions that differ from the Rules of Golf will also be necessary to ensure safe play.

## **ACTIVITIES**

This policy will detail all activities for the course, pro shop, range, practice area and clubhouse which the golf club deems safe for their staff and members. We work closely with our Governing body, England Golf, and their guidelines and advice will always be followed strictly. We also take advice from BIGGA (British and International Golf Greenkeepers Association), GCMA (Golf Club Managers Association) and the PGA (Professional Golfers Association)

This policy will cover the following:

- Course Set Up
- Before the Round
- During the Round
- After the Round

## **MONITORING**

The club reserves the right to monitor the use of its facilities and to update this policy daily. This will be done by audits of the computer system and monitoring by marshals on and around the course.

The purposes for such monitoring is to:

- Maintain safety at all times
- Reduce the risk of the spread of Covid-19
- Fairness and consistency to all accessing the golf club and course

The club reserves the right to restrict, deny or remove access, to any member of staff or member of the club who are found to be in breach of this policy.

## **POLICY ENFORCEMENT**

Breaching the terms set out within this policy could result in the offending individual(s) being restricted, denied or access removed. The safety of staff and members is of the utmost importance and should not be put into jeopardy at any point.

## **POLICY TERMS AND CONDITIONS**

**Players are not permitted turn up to the club unless a tee time is booked, strictly no roll ups. Playing will be unlimited, bookable on a 7 day rolling period.**

### **Course Set Up**

#### On-Course Items

- All rakes and ball-retrievers will be removed
- Ball washers and drinking fountains will be covered up
- Benches will be removed or taped, please do not sit on them during your round
- All other removable items to be removed, except that stakes defining areas of the course will be treated as immovable obstructions Hole and Flagstick
- Flagsticks will be retained but should not be touched.
- A hole liner will be used that means that the ball does not fall below the surface of the putting green and can be easily retrieved by handling the ball only Practice Areas
- The range will be open providing safe social distancing practices can be guaranteed.
- Balls will be washed in soapy water
- The practice area will be open but the number of players will be limited to ensure safe distances
- The practice putting green is not to be used as a general putting area unless a tee time is booked, maximum of 4 players at any one time. Please give the tee time in front of you priority. Please be mindful that if you are on there you may be restricting other members with tee times

### **Before the Round**

#### Bookings

- A system of booking and allocation of tee times will be implemented that ensures the safety of staff and golfers
- There will be a minimum of 10 minute intervals between tee times
- Tee times must be booked online or by telephone, roll ups are **not** permitted
- Tee times will be available to all members, member's guests and visitors

#### Arrival and Waiting to Play

- The pro shop will be open, but will limit the number to **two** people at any one time, instructions given should be followed strictly. **MASKS SHOULD BE WORN WHEN ENTERING THE PRO SHOP**
- The pro shop will operate payments on a card only basis, (contactless card or account top up from home should be used wherever possible)
- Players should leave one space between cars wherever possible
- There will only be access to the practice putting green and range prior to play if a tee time is booked, a maximum of **four** players at any one time, in tee time order
- The practice green and bunker (adjacent to the 18<sup>th</sup> tee) must not have more than **three** members at a time
- Players must tee off at their exact tee time to avoid delayed play and contact with

the tee booking in front of them and behind them, members that miss their tee time or are late will be expected to vacate the premises unless the next tee time is available

- Personal and hired buggies will be permitted but for **single** occupancy only. This means that they should only be used by the owner and not shared with their playing partners. (With the exception of members of the same household)
- Pull trolleys and electric trolleys will be available for hire, and we will sanitise them before and after use. Please leave the trolley with the battery on outside the shop and we will collect them
- Players should not swap cards and keep theirs to themselves to mark
- Golfers should ensure that they keep at least 1 plus metre apart during the round
- Golfers should not share equipment or handle anyone else's golf ball or belongings
- Do not touch any stray golf balls whilst searching for other golf balls
- With no rakes permitted on the course, players should make their very best efforts to smooth the sand in bunkers using their club and/or their feet
- Golfers should keep at least 1 plus metre apart on the putting greens and not touch the flagstick

### **After the Round**

- Golfers should not swap cards to check scores, this should be conducted verbally after every hole and at the end of the round, only one signature is needed
- Golfers using the clubhouse after their round are reminded to wash their hands and use the sanitisers provided. **MASKS SHOULD BE WORN WHEN ENTERING THE CLUBHOUSE, CHANGING ROOMS AND TOILETS.**
- Members using the lounge and dining room should take their seats and wait for table service. They must remain seated throughout but if they leave their table at any point, masks should be worn.
- Exceptions to wearing masks include the following:

This includes (but is not limited to):

- children under the age of 11 (Public Health England does not recommended face coverings for children under the age of 3 for health and safety reasons)
- people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability
- where putting on, wearing or removing a face covering will cause you severe distress
- if you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate
- In order to take medication
- when seated to eat or drink in a hospitality premise such as a pub, bar, restaurant or cafe. **You must put a face covering back on once you finish eating or drinking**

Approved on September 23rd 2020